

WORCESTERSHIRE COUNTY ASSOCIATION OF LOCAL COUNCILS

Clerks' training fees - 2009/10

Course	Training fee
One-to-one tutorial	£30
* Clerks' Basic Training Course	£25 per session
* Accounts to Audit Workshop	£25
* CiLCA briefing (three sessions)	£35 per session
* CiLCA registration	£150 registration fee
* Clerks' gatherings (usually four per annum)	£7.50 per session

Please note - The above figures do not include travelling costs.

The NALC Clerks' bursary is open to the Clerk of any Parish Council whose annual audited turnover is less than £25,000. The bursary is for 50% of the training costs up to a bursary limit of £100.

* Any of the items with a * can be included in the bursary application, however, travelling expenses are excluded.

Resource material

It is recommended that Clerks taking the Clerks' Basic Training Course have a copy of "The Parish Councillor's Guide" by Paul Clayden. This is available from CALC at a cost of £14.50.

Clerks undertaking CiLCA should have the latest copy of "Local Council Administration" by Charles Arnold-Baker. This is available from CALC at a cost of £53.60.